

## General Guidelines

- Reserving Individual/Organizations/ Departments is/are responsible for seeing that all Holt County Agricultural Society policies are met.
- [Food Waiver Request form](#) must be received at least two business days before the event.
- All vendors/caterers must be approved.
- Approved vendors/caterers have provided evidence of insurance, including auto, and have provided current copies of their Nebraska State Board of Health certification and business license.
- Reserving Individual/Organizations/ Departments assumes liability for event and must display the signed approved Food Waiver Request form at event.
- Food produced at home for general, public distribution/sale is absolutely prohibited.
- Individually pre-wrapped food items from an approved facility (a commercial/retail establishment or a restaurant) are always ok for meetings and distribution as long as they remain pre-wrapped. Food Waiver Request form required.
- Pick up and carry-in food products from a public restaurant must be transported to campus in an enclosed vehicle, food must be kept at acceptable temperatures in accordance with safe-handling guidelines and must be consumed within two or fewer hours of being prepared or delivered.
- By completing the Food Waiver Request form, you and your organization hereby release the Holt County Agricultural Society from any and all responsibility or liability for any injury or illness resulting from consumption of any food or beverage which Holt County Agricultural Society did not prepare, distribute, or provide.